

# Step – Displaying and sharing reading materials

## Task 1 Answers

### 1. What different options does Helen mention for showing materials to learners?

Helen mentions:

Whiteboard, PowerPoint slide, a pdf which learners print off or view on their screen.

### 2. What problems with displaying reading texts does Helen highlight?

Helen says that it makes sense to show texts as a whole, but if you show the text as a whole it doesn't fit on the screen.

### 3. What solutions does Helen suggest for sharing texts, exercises and activates?

Helen suggests cutting the text into smaller pieces/chunks. For example, just put a paragraph on the screen or even a few lines from the paragraph. Learners would have the whole text or the whole handout to refer to but what they see on the screen is just the part of the text or exercise that you want to focus on.

## Task 2 Answers

Means of sharing reading material	Strengths	Weaknesses
<b>Display the text on a whiteboard</b>	Can be displayed quickly and easily in class. All learners can see what you want them to see.	Can only show a very short text or it'll be too small to see. Learners can't see the text after the lesson has ended.
<b>Display the text on your screen and share your screen with learners during the lesson</b>	Can be displayed quickly and easily in class. All learners can see what you want them to see.	Can only show a short text or rely on learners reading at the same pace when you scroll down. Learners can't see the text after the lesson has ended.
<b>Provide learners with a handout before the lesson, e.g. via email</b>	Learners can print the handout and have it easily to hand. Learners can see the whole text and read at their own pace. Learners have the text after the lesson has ended.	Teacher has to prepare and share the handout with the learner before the lesson. Teacher has to make sure the learner can access the tool used to share the handout. Teacher can't see what the learner is looking at.
<b>Provide learners with a link to the text during the lesson</b>	Learners can quickly click on the link and access the text. Learners can see all of the text easily and read at their own pace. Learners have access to the text after the lesson has ended.	Teacher has to make sure the link works. In a group setting, one or two learners may have trouble accessing the links. Teacher can't see what the learner is looking at.

Note that it's better to keep handouts to a minimum when teaching online. Rather than several pages, try to stick to one or two pages.