

A 5-step Framework Template

An example of a 5-step framework. This is a screenshot of page 3 of the "Model, Example, Stakeholder Mapping Exercise", available in the Downloads section.

- **Step 1** labelled as Project outline is divided into two parts. The first part includes Outline of a project/programme you have worked on or know about. The second part includes What is the problem(s) the project is trying to solve (or what is its main ambition)?
- **Step 2** is divided into three parts. The first part includes Who is involved with the delivery? and How will they be involved in the evaluation (if at all)? An arrow emerging from this box is pointing towards the middle of the first two columns in step three. The second part includes Who benefits? and How will they be involved in the evaluation (if at all)? An arrow emerging from this box is pointing between the third and the fourth column in step three. The third part includes Who will benefit from the evaluation? Do they have any specific questions? An arrow emerging from this box is pointing towards step four.
- **Step 3** labelled as The Logic Models: Fill in the four elements of the logic model. For complex projects, you may want to break it down into separate areas of activity divided into five columns. Four arrows are placed from left to right in between these five columns. The first column labelled as Resources/inputs include List all the resources inputted into the project. The second column labelled as Activities include Add all the activities. The third column labelled Outputs include List all the results. The fourth column labelled as Outcomes/impacts include List all the intended outcomes/unintended outcomes to be added. Think about different perspectives. The fifth column labelled as Longer-term outcomes include Add more here if you need to differentiate between immediate impacts and longer term outcomes.
- **Step 4** is labelled What are the official research questions your evaluation should address? Does this address the needs of all stakeholders? and has only one sub

column. The column is labelled as What are the key research questions for your evaluation? Focus on critical questions... and include About goals, objectives, the problems we want to solve, About process, About unintended outcomes and effects and About learning.

- **Step 5** is labelled What evidence will you need at each stage? How will you get it? and is divided in two parts. The first part includes What data you will need at the outset and to collect as the project develops. The second part includes What data will you need to understand what happens and the impact on beneficiaries? How will you get it?