

Activities	Timeline	Indicator	Responsibility	Support required (internal/external)
Leadership commitment for ASP/PPS				
Develop a budget for the AMS programme and present to hospital leadership	August 2014	Budget approved for AMS programme	AMS Champion (e.g., clinical pharmacist)	N/A
Accountability and responsibilities including reporting of ASP/PPS interventions				
Identify the draft AMS committee members, governance structure and reporting mechanism	June 2014	Draft list of committee & meetings	AMS committee	N/A
Develop TOR/SOP for the AMS committee and gain approval	July 2024	AMS committee established	AMS committee	Hospital Administration

Example AMS Action Plan Template – provided by Dilip Nathwani

Key: AMS – Antimicrobial Stewardship; PPS – point prevalence survey for monitoring and reporting antibiotic use; ASP-antimicrobial stewardship programme; TOR – committee terms of reference; SOP – standard operating procedure.